



ABOUT THE CITY

Cottage Grove is a growing community in the Southeast Twin Cities metropolitan area serving a population of 43,690 across 37 square miles. Situated close to St. Paul, the city offers convenient access to urban amenities while providing abundant parks and open spaces, attractive neighborhoods, high-quality schools, and a strong sense of community.

Cottage Grove operates under a Council-Administrator form of government with a 2026 budget of \$66 million and a team of 234 FTEs. City departments include Administration, Community Development, Finance, Parks and Recreation, Public Safety, and Public Works.



Welcome to COTTAGE GROVE

Dear Colleague,

GMP is assisting the **City of Cottage Grove, MN**, in finding a **Utilities Superintendent**. Perhaps this is the right time to consider this exciting opportunity. If not, would you please share it with others who may be interested?

Thank you for your consideration and assistance.

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THE PUBLIC WORKS DEPARTMENT

The Public Works Department operates with an all-funds budget of \$24 million and a team of over 50 FTEs across fifteen service areas: administration, engineering, streets, signs, snow removal, forestry, stormwater, sewer, water, streetlights, building maintenance, sealcoating, recycling, equipment replacement, and fleet.

Cottage Grove's water and sewer public utility provides water service to over 13,800 residential and commercial customers. The City operates a Class A/B water utility with 13 production wells, a 4-MGD water treatment facility, and 4 temporary water treatment facilities. The City also owns and operates approximately 200 miles of water distribution mains and 5 water towers. Its sanitary sewer collection system is classified as Class SB, while wastewater treatment and disposal are provided by Metropolitan Council Environmental Services (MCES).

THE UTILITIES SUPERINTENDENT

Reporting to the Deputy Public Works Director, the Utilities Superintendent leads and manages the City's utility operations, including water treatment, water distribution, sanitary sewer, and street lighting systems, to ensure high-quality service to the community. The Superintendent also serves as a member of the department's leadership team. The Utilities Division operates with a 2026 budget of \$6.8 million and a team of 12.5 FTEs. The Superintendent has one direct report—the Utilities Working Fore(wo)man.

EDUCATION & EXPERIENCE

- Bachelor's degree in public administration, public works, engineering or related field; or a combined 10 years of experience and education in public works or infrastructure management.
- 5 years of progressively responsible experience in public works or infrastructure management, including 2 years in a supervisory or leadership role.
- Valid Class B Water Supply System Operator and Class SC Waste Disposal Facility Operator certifications, or ability to obtain within 12 months.

DESIRED

- Valid Class A Water Supply System Operator certification.
- Valid Class SB Waste Disposal Facility Operator certification.
- Valid Class B Driver's License with tanker and air brake endorsements.
- 5 or more years of related supervisory experience in a union setting.



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Salary Range: \$113,568–\$141,960 annually DOQ

Application Review: Rolling interviews. Apply soon.

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